

AUSTRALASIAN REHABILITATION NURSES ASSOCIATION
NSW / ACT Chapter AGM Meeting held on

Friday 24 July 2009
The Epping Club

AGM Meeting Minutes (To be Confirmed)

Start 3.12 pm
Finish 3.45 pm

1. **Present** – Gillian Garrett (Chair), Joe de Jesus, Maureen Brereton, Gail Teale-Sinclair, Kate O'Reilly, Penelope Kearney, Bridget Lingane, Sandra Lever, Jessica Taviera, Bless Ee, Shelley Kelly, Penny Bethune, Amanda Buzio (minutes)
2. **Apologies** – Linda Louie, G Liliانا Hurst, Loraine Stephenson, Rita Cusmiani
3. **Confirmation of minutes of the previous meeting 25 July 2008** – Confirmed Joe de Jesus, seconded by Sandra Lever
4. **Business of the previous minutes**
 - 4.1 Promotion of scholarships/sponsorships - One application for scholarships received during 2008-2009, for Penelope Kearney to present her paper entitled "Transitions *in vivo*: Mapping Post-Stroke Transition" at the 5th Australasian Nursing and Allied Health Stroke conference in Sydney on 6-7 August 2009.
5. **Treasurer Report**
 - Role of Chapter Treasurer at the State Chapter level is now a redundant position as all financial activities are managed at the National Level
 - Chapter capitation fees for this period was \$9346.36.
 - More corporate members than ever before – total of 9 as of May 09.
 - Expenditure = \$2835 plus costs for gifts for the presenters.
 - Revenue = \$2250 in sponsorship.
6. **President's Report**
 - ARNA NSW Chapter membership currently stands at 92 individuals and 9 corporate
 - One scholarship awarded (see Item 4.1)
 - ARNA has been represented nationally by the ARNA National Committee on two committees – AROC (Sandra Lever is rep) and CONNO (Amanda Buzio is NSW rep)
 - The Chapter Committee meets every 2 months throughout the year and minutes are posted on the ARNA website. Members are urged to check the website on a regular basis for updates.
 - JARNA is going electronic in the near future so will also be available on the website.
 - ARNA National Conference this year to be held in Melbourne. 2010 conference is likely to be held in Sydney, yet to be confirmed.

- A big thankyou to the NSW/ACT committee for all their hard work during the year and in particular thanks to Amanda and Sandra for their hard work in organising today's conference

7. **New Business / Other Discussions**

7.1 National Scholarship Applications - Penelope Kearney, as National Secretary for ARNA, raised the issue of scholarship applications to the National Committee as this process is up for review at the National Conference in October. Penny believes that a once a year application process is very limiting and she is proposing a twice a year application deadline to encourage usage. Discussion re difficulties in predicting what conferences members will attend and therefore annual application process too difficult to meet. Scholarships are easy to apply for and as so few applications are received, most applications are successful.

Agreement amongst those present that a twice a year application process would be more useful.

7.2 Website - The ARNA website was noted by several members to not contain current Chapter minutes and flier for the Chapter Study Day. Guidelines for abstract submissions for the National Conference were also not present. Old mission statement headings were also noted. The issue of the website should be monitored by Chapter committees and added to the agenda as a standing item for discussion

8. **New Committee Elections**

Chapter President - Gillian Garrett– Nominated by Sandra Lever, seconded Amanda Buzio – elected unopposed

Vice President – Sandra Lever – Nominated by Amanda Buzio, seconded by Bridget Lingane – elected unopposed

Secretary – Amanda Buzio – Nominated by Sandra Lever, seconded by Bridget Lingane– elected unopposed

Treasurer – Remains vacant as a redundant position

Committee members

Joe de Jesus - Nominated by Sandra Lever, seconded Amanda Buzio – elected unopposed

Bridget Lingane - Nominated by Sandra Lever, seconded Amanda Buzio – elected unopposed

Maureen Brereton - Nominated by Amanda Buzio, seconded Sandra Lever – elected unopposed

Jessica Tavieria - Nominated by Sandra Lever, seconded Amanda Buzio– elected unopposed

All nominees accepted unopposed to the committee.

9. **Next Meeting Date – To be held on the ARNA NSW/ACT Chapter Study Day during 2010**