

## **ARNA's Responsibilities, Functions and Activities: A Proposed Framework**

### **Preamble**

The Executive Committee recognises that it is timely to develop a coherent framework that will allow ARNA to structure its responsibilities, functions and activities. Such a framework will enhance strategic planning and will enable monitoring, auditing and reporting of key results in areas of portfolio responsibility.

Following is a proposed framework that is organised into domains with a brief description of what each means. Included are lists of functions that rest primarily within each domain. (It is recognised that there is some cross-over of functions between domains.)

Objectives can be developed from these.

### **LEADERSHIP & PROFESSIONAL DEVELOPMENT**

ARNA describes the domain of Leadership and Professional Development as sponsoring and supporting the continuous development of the speciality of Rehabilitation Nursing to promote optimal rehabilitation outcomes for patients and clients.

*Functions include:*

- Education
- Research
- Scholarships
- JARNA
- Position Statements
- Conference

### **CORPORATE GOVERNANCE**

ARNA describes the domain of Corporate Governance as the establishment and maintenance of systems and practices that ensure compliance with all relevant legal, professional and business regulations. Corporate Governance also ensures responsibility and accountability to the members by competent administration and financial management of the Association.

*Functions include:*

- State Chapter Committees
- National Committee
- Executive Committee
- Company
- Constitution
- Mission Statement

## **ADMINISTRATION & FINANCIAL MANAGEMENT**

ARNA describes the domain of Administration and Financial Management as the development and maintenance of responsive and accountable member-centred services that support the functions of the Association and maintain financial diligence and sustainability of the organisation.

### *Functions include:*

Finances  
Administration (PAMS)  
Audit  
Annual Report

## **MEMBERSHIP & MARKETING**

ARNA describes the domain of Membership and Marketing as the services, systems and activities that link the Association with its members and the broader health community.

### *Functions include:*

Internet Information (Web)  
Study Days  
Publicity & Promotion